



# Petrified Forest National Park

## Educational Fee Waiver Request Instructions for Grades K-12

For an uncomplicated process, please submit an Educational Fee Waiver request **at least 2 weeks prior** to your park visit by faxing it to:

**(928) 524-6781 or (928) 524-3567, Attn: Fee Management and Education Specialist**

Please complete all of the following information:

Date of request: \_\_\_\_\_

School name: \_\_\_\_\_

School address: \_\_\_\_\_

School phone number: \_\_\_\_\_ and fax number: \_\_\_\_\_

Educator in charge of the group: \_\_\_\_\_

Number of Students under 16: \_\_\_\_\_ Number of Students 16 and older: \_\_\_\_\_

Number of Adults/Chaperones: \_\_\_\_\_ Number of Vehicles: \_\_\_\_\_

The following guidelines will be used in determining an appropriate number of chaperones eligible for inclusion on an Educational Fee Waiver. The number of chaperones allowed under an Educational Fee Waiver is based on the age and grade level of the students

One (1) chaperone/adult is allowed per twelve (12) 9<sup>th</sup>-12<sup>th</sup> grade students

One (1) chaperone/adult is allowed per five (5) K-8<sup>th</sup> grade students

Any additional chaperones/adults will be required to pay an individual or vehicle entrance fee as applicable.

Date of Arrival: \_\_\_\_\_ Approximate Time of Arrival: \_\_\_\_\_

Which end of the park will you be entering? Circle one.

North End - Painted Desert Visitor Center      or      South End - Rainbow Forest Museum

Indicate the educational purpose of the trip. For example, what aspect, feature, or resource of the park is to be studied that is meeting your curriculum needs?

If you have already arranged a ranger-led activity with the Education Specialist, please indicate the type of program you will participate in. For example, a curriculum-based unit in the *Rockin' Through the Ages* program or a ranger-led hike, walk, or talk.

The request should be signed by either the educator in charge of the group or the school principal.

I verify that all the information provided in this application is accurate to the best of my knowledge and that the group for whom the application is being made is coming to Petrified Forest National Park on an education-based field trip with students in Grades K-12.

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Signature

Date

You will receive confirmation of an approved Educational Fee Waiver from Petrified Forest National Park with a returned fax, signed by the approving official. **You must bring the approved request to the park on the day of your visit and present it at the entrance station.** A copy must be provided in each vehicle.

Contact us if you have any questions about an Educational Fee Waiver:

Sharon Baldwin  
Fee Collection Supervisor  
(928) 524-6228 ext. 260  
**Sharon\_Baldwin@nps.gov**